

Written Assessment of Risk of St. Aloysius Secondary School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of St. Aloysius Secondary School

Risk	1. List of school activities	2. The school has identified the following risk of harm in respect of its activities –	3. The school has the following procedures in place to address the risks of harm identified in this assessment -
1.	Recreation breaks for students	Possible risk caused by inadequate supervision of all areas used by students for breaks	Supervision & Substitution Rota in operation by vetted staff for the school year which covers all areas sanctioned for use by students
2.	One to one teaching	Risk of being harmed by a member of staff	Staff are vetted and all rooms used are fitted with windows in the doors
3.	One to one counselling	Risk of being harmed by a member of staff	Staff are vetted and all rooms used are fitted with windows in the doors
4.	One to one career guidance appointments	Risk of being harmed by a member of staff	Staff are vetted and all rooms used are fitted with windows in the doors
5.	School outings	Students at risk from being harmed by another adult or child if inadequately supervised	School outings have the requisite number of staff to student ratio for adequate supervision
6.	School trips involving overnights stays	Students at risk from being harmed by another adult or child if inadequately supervised	School outings have the requisite number of staff to student ratio for adequate supervision
7.	School trips involving foreign travel	Students at risk from being harmed by another adult or child if inadequately supervised	School outings have the requisite number of staff to student ratio for adequate supervision
8.	Use of toilet/changing/shower areas in school	Students at risk of harm by member of staff inappropriately engaging with student in this area	Members of staff do not enter these areas while students are present unless an urgent need arises due to student ill-health, etc
9.	Fundraising events involving taking students outside of the school	Risk of harm to students from members of other organisations or those who have not been appropriately vetted	Students only take part in activities with organisations that have a relationship with the school and are accompanied by a member of staff as appropriate
10.	Use of off-site facilities for school activities	Risk of harm to students from members of other organisations or those who have not been appropriately vetted	Students attend with school staff and are adequately supervised while outside the school

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11.	Care of children with special education needs	Potential risk of harm to students caused by members of staff unaware of students' difficulties	Staff are fully informed about students' additional needs at a staff meeting at the beginning of the school year. SEN Co-ordinator ensures records pertaining to such are available to all staff, both on VsWare and files are held in the Year Head Office. The school has a Special Education Needs Policy.
12.	Management of challenging behaviour amongst students	Risk of student being detained or treated inappropriately by member of staff	Only Vetted staff have access to students. Updates on behaviour are kept on the Pastoral Care notice board. School has regular contact with the NEPs Psychologist and the SENO. Pastoral Care team is established in the school.
13.	Curricular provision with respect to SPHE and RSE	Risk of harm to students caused by member of staff inappropriately communicating class material	The SPHE and RSE curriculum are delivered in full by teachers who have undergone specialised training in this area.
14.	Prevention and dealing with bullying amongst students	Risk of students being harmed in the school by other students	Students and parents are informed of the Code of Behaviour and Anti-Bullying Policy. Parents sign the school journals agreeing to the Code of Behaviour and Discipline. Re-enrolment form is signed annually to agree to the Code of Behaviour. Class teachers and SPHE classes also cover these topics during the year.
15.	Prevention and dealing with bullying via social media amongst students	Risk of students being harmed in the school by other students	The school has a Mobile Phone and Electronic Media Device Policy
16.	Training of school personnel in child protection matters	Risk of harm not being recognised or reported by members of staff	All staff are required to undergo the appropriate training and are required to adhere to the school's Child Protection Policy
17.	Use of external personnel to supplement curriculum	Risk of students being harmed by a visitor to the school	Visitors to the school are required to be vetted and/or be supervised at all times by a member of staff. All

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			workshops etc, are fully supervised by a staff member at all times.
18.	Use of external personnel to support sports and extra curricular activities	Risk of students being harmed by personnel from another organisation	All such activities are supervised by a member of staff
19.	Student teachers/guidance counsellors undertaking training placement in school	Risk of harm not being recognised or reported by members of staff	All trainee personnel are instructed in these matters prior to starting their placement and are vetted by their 3 rd level institution
20.	Use of IT by students in school	Risk of harm to students accessing inappropriate website content	Students using the IT room are fully supervised at all times. Websites containing inappropriate content and social media sites such as Facebook have been blocked. The school has an Internet Access Policy.
21.	Application of sanctions under the Code of Behaviour including detention and confiscation of phone, etc	Risk of harm to students engaging in challenging behaviour with member of staff	Code of Behaviour is addressed at staff meetings and all staff are familiar with the Code of Behaviour and procedures. New staff are mentored in this at the beginning of the school year.
22.	Students participating in work experience in the school	Risk of harm due to inadequate supervision of the student at all times	Students are supervised by a member of staff at all times
23.	Students from the school participating in work experience elsewhere	Risk of students being harmed by personnel from another organisation	Students receive instruction prior to work experience regarding safety
24.	Use of media to record school events	Risk of harm to students caused by member of school personnel circulating inappropriate material via social media or other methods	School social media and website content is managed internally.
25.	Use of media to record events involving students outside the school where members of the	Risk of harm to students caused by members of the public or others circulating inappropriate material via social media or other methods	Students receive instruction on appropriate use of social media and are advised to alert parents and school to any inappropriate content being circulated

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	public or personnel from other organisations are present		
26.	After school use of school premises by other organisations	Risk of students engaging in after school activities being harmed by personnel from another organisation	Any student who has permission remaining in the school or grounds after the school day are supervised by a member of staff
27.	Evening study	Risk of being harmed by a member of staff	Staff are vetted and all rooms used are fitted with windows in the doors. Other staff members are also on school grounds during the period of evening study
28.	Visitors/placement supervisors/contractors present in school during the school day	Risk of students being harmed by visitors to the school	All visitors are accompanied throughout the school by a member of staff
29.	Visitors/contractors present in school during after school activities	Risk of students engaging in after school activities being harmed by visitors to the school	Any student who has permission remaining in the school or grounds after the school day are supervised by a member of staff
30.	Administration of first aid	Risk of student being harmed while receiving care	Staff undergo training to administer appropriate first aid

Hazard	Is this hazardous present? Y/ N	What is the risk?	Risk rating (When all controls are in place risk will be reduced) H=High M=Medium L=Low	Controls	Is this control in place?	Action/to do list/outstanding controls *Risk rating applies to outstanding controls outlined in this column
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COVID-19	N	Illness	H	School Covid19 Response Plan in place in line with Department of Education guidance and the Return to Work Safely Protocol and public health advice		<p><i>Examples of Actions</i></p> <p>Follow public health guidance from HSE re hygiene and respiratory etiquette</p> <p>Complete School COVID-19 Policy Statement</p> <p>Return to Work Forms received and reviewed</p> <p>Undertake Induction Training</p> <p>Maintain log of staff, student and visitors</p> <p>Complete checklists as required: School Management How to deal with a suspected case Physical distancing requirements Other school specific checklist</p>

If there is one or more High Risk (H) actions needed, then the risk of injury could be high and immediate action should be taken. Medium Risk (M) actions should be dealt with as soon as possible. Low Risk (L) actions should be dealt with as soon as practicable. Risk Assessment carried out by:

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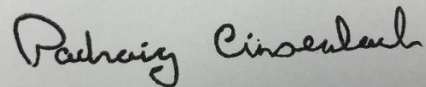
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COVID-19 Risk Template (List identifies COVID-19 as the hazard and outlines control measures required to deal with this risk)

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 11th November 2020. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

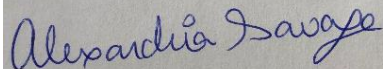
Signed



Date 11th November 2020

Chairperson, Board of Management

Signed



Date 11th November 2020

Principal/Secretary to the Board of Management